



OMAHA VOLKSWAGEN CLUB BY-LAWS

ARTICLE I: NAME

The name of the organization shall be the OMAHA VOLKSWAGEN CLUB, herein after referred to as the OVWC.

ARTICLE II: PURPOSE

The club shall operate as a not for profit organization facilitating the association of air-cooled and water-cooled Volkswagen enthusiasts to enjoy every thing VW. It shall be a source of technical information, encourage safe driving, and establish rules for events and exhibits. Moreover it should be primarily a social club for those who enjoy VW's..

ARTICLE IV: POWERS AND CORPORATE SEAL

Section 1 – Powers

The OVWC shall be empowered to do all things and conduct all business, not for profit, necessary to carry out the general objectives of the organization. The elected officers of the OVWC and the members of its Executive Committee shall perform all business decisions and policymaking.

Section 2 - Trademark

The OVWC insignia, with or without the use of color, shall be registered with the federal government of the United States of America as the official registered trademark of the Omaha Volkswagen Club.

ARTICLE V: ELECTED OFFICERS AND EXECUTIVE COMMITTEE

Section 1 - Elected Officers

The elected officers of the OVWC shall be the President, Vice President, Secretary, and Treasurer. Their terms of office shall be of one year, and shall end on August 1 of each year. Officers. The office of club President will normally be filled through the ascension of the sitting club Vice President should he/she be willing to serve as club President; however, former Presidents and Vice Presidents will not be required to fill the office of Vice President in order to run for the office of President. The elected officers shall appoint OVWC members in good standing to perform the duties required of the Executive Committee. Executive Committee members are strongly encouraged to maintain membership in the Vintage Volkswagen Club of America (VWCA).

Section 2 - Executive Committee

The Executive Committee shall be comprised of the President, Vice President, Secretary, Treasurer, Newsletter Editor, Club Historian, and Web Site Manager. The Executive Committee shall be responsible for all matters of club policy and shall be chaired by the club President. The Executive Committee shall insure the proper conduct of the administrative affairs of the OVWC, the fulfillment of duties by the officers, and compliance with the approved club By-Laws. Other members appointed by the Executive Committee other than elected officials are strongly encouraged to join the VWCA in order to maintain our affiliate status with the VWCA.

Section 3 - Special Appointments

The Executive Committee may appoint, for an indefinite term, any additional personnel required to help in day-to-day operations and club policy decisions. Examples of special appointments include a Show Committee, an Events Committee, or Public Relations and Marketing Director.

ARTICLE VI: ELECTION OF OFFICERS

Section 1 - Elections

All elections will be conducted during the course of a General Meeting. Members of the Executive Committee will supervise all balloting. A majority vote by the members of the OVWC is required in order to elect or reelect any officer to the Executive Committee.

Sections 2 - Notice of Election

The Secretary shall call for nominations for Executive Committee members during the July General Meeting of the OVWC. Nominations shall be finalized at the August General Meeting, and published/announced to the members of the OVWC. Elections are to be held during the August meeting, and the results of the election shall be published in the next available issue of the OVWC newsletter.

ARTICLE VII: DUTIES OF ELECTED OFFICERS AND EXECUTIVE COMMITTEE

Section 1- President

The President shall be Chief Executive Officer of the club and shall preside at all meetings. He/She shall carry out club policy and pass all proposed policy changes before the Executive Committee for final approval. The President shall also have authority to sign checks drawn on the OVWC bank accounts. In the absence of the President, the Vice President shall preside, and act as President. In case of the death, resignation, or disqualification of the President, the Vice President shall become President for the balance of the un-expired term of the President

Section 2 - Vice President

The Vice President shall assist the President in the conduct of the administrative affairs of the OVWC and perform such other duties as may be assigned to him/her by the President.

Section 3 - Secretary

The Secretary shall attend all meetings of the Executive Committee and shall keep full and complete minutes of the proceedings and of all votes cast thereat. The Secretary shall also be responsible for acquiring a show liability policy and ensure that the policy is kept up-to-date and in sufficient amount to meet the needs of the OVWC. The Secretary shall ensure that all fiscal records submitted by the Treasurer are in proper order and are submitted in a timely fashion to the Internal Revenue Service if necessary each calendar year. The Secretary shall have custody of the club insurance policy as well as all club official records. The Secretary shall ensure that the OVWC logo and name are properly trademarked with the Federal Government.

Section 4 – Treasurer

The Treasurer shall have custody of all monies, debts, obligations, and assets belonging to the club and shall deposit all receipts in the OVWC account. He/She shall have direct control over and supervision of all club assets and of payment of all club debts and obligations. He/She shall insure that strict compliance is maintained with these By-Laws in all financial matters of the OVWC each calendar year. He/She shall also give a full and correct financial status report each month to the President. The Treasurer shall cause to be maintained books of Account, which shall be a true and correct account of all receipts, disbursements, balances, assets, and liabilities of the OVWC. The Treasurer shall sign all checks or other orders for the payment of monies in the name of the OVWC. The Treasurer shall submit his/her books of account and records if necessary to an independent Certified Public Accountant appointed by the Executive Committee when deemed necessary by the Executive Committee. All audits of the OVWC bank accounts, by an independent Certified Public Accountant, shall be at the club's expense.

Section 5- Membership Services

The Treasurer shall also complete the duties of membership services, by maintaining and updating all listings containing active and non-active members of the OVWC. Membership Services shall also provide

updated mailing labels to the editor of the OVWC newsletter, for mailing to the active members of the OVWC.

Section 6- Public Relations and Marketing Director

The position of Public Relations and Marketing Director is removed from the Executive Committee but can be reinstated as a special appointment at the discretion of the Executive Committee.

Section 7 – Newsletter Editor

The newsletter editor is responsible for producing a newsletter highlighting the OVWC's local events and membership no less than once per quarter and no more than once per month. The editor is responsible for mailing the newsletter to current active members, advertisers, and sponsors; and providing extra copies for the purposes of marketing. Active members' lists for the purpose of mailing are to be obtained from the treasurer.

Section 8 – Historian and Librarian

The historian and librarian shall be responsible for documenting OVWC activities and events as they relate to the hobby.

Section 9--Site Manager

The site manager has total responsibility for the design and functionality of the OVWC website and is responsible for the daily and monthly maintenance, postings, uploads, and other such responsibilities as it relates to the website, OVWC email address, and FTP transfers, along with the listserv. The site manager, with the approval of the Executive Committee, is responsible for administration of the listserv and the listserv member agreement.

ARTICLE VIII: MEMBERSHIP, DUES AND FEES

Section 1 - Membership

Membership in the OVWC shall be open to all who own or are interested in Volkswagen automobiles, literature, toys, or any other Volkswagen related products, and who have paid their annual dues as required by these By-Laws

Active Membership – Any member who maintains an interest in Volkswagens and has paid the current annual dues is considered an active member. These active members will represent a voting body of the OVWC and will enjoy full membership with full rights, responsibilities, and treatment within the club.

A. INDIVIDUAL MEMBERSHIP- Any air-cooled or water-cooled Volkswagen owner or enthusiast, regardless of residence or nationality, shall upon application become an Individual Member. An Individual Member shall represent one voting member.

B. FAMILY MEMBERSHIP - Anyone eligible for Individual Membership may acquire a Family membership, which shall be registered in 2 Primary Member's names only and shall include the spouse and all children residing at the same address. The two Primary Members shall have voting member rights.

C. COMPLIMENTARY MEMBERSHIP - An individual or organization may be recognized by the Executive Committee as a member of the OVWC and receive a complimentary subscription to the OVWC newsletter in recognition for past or ongoing services performed for OVWC or to by becoming an Individual Member. No member will cause any type of dangerous or reckless situation with their vehicle either by themselves or with any other members inside or outside of any club-related functions. Members will conduct themselves in a proper adult fashion at all times, during all club-related events. Members will also present good manners at all other Volkswagen related events as long as they are representing themselves as a member of the OVWC. A valid Driver's License shall be required for a driver to compete in any driving event.

Section 2 - Membership Dues

Membership dues shall be determined on an annual basis by the Executive Committee. Membership dues shall be made payable to the OVWC upon the first month of the calendar year and forwarded to the treasurer for processing into the club bank account by the end of the first month of the calendar year. Annual dues for membership renewals shall be due and payable at the beginning of every calendar year. The rate for individual and family memberships shall be the same amount. The current Membership Dues are \$24.00 a year. Prorated for new members at \$2.00 a month to bring them up to December of that year. Members get a discount for renewing in January bringing their dues to \$20.00 a year.

Section 3 - Membership Renewal

The treasurer shall announce membership renewal in the last month of the calendar year. The announcement shall be made verbally at the club meeting. The treasurer shall also send a written listserv post to those active members who are not in attendance at the club meeting. A written letter must be written to those active and past members without electronic communications methods.

Section 4 - Membership Suspension

Any member may be suspended from membership, by a majority vote of the voting body for infractions of these rules and regulations, the By-Laws, or actions against the best interests of the OVWC. Upon notice of suspension, the suspended member shall be afforded reasonable opportunity to be heard, in person by the Executive Committee, concerning the alleged misconduct. If the suspension is upheld after such hearing, the member shall be dropped from the active membership list and shall not be placed on the OVWC archives listing and they shall not be considered non-active members.

Section 5 - Membership Resignation

Any member whose dues are 12 months in arrears shall be considered as resigned and will be enrolled in the OVWC archives as non-active members.

ARTICLE IX - MEETINGS

Section 1-Regular Meetings

Unless otherwise ordered by the Executive Board, a Club meeting shall be held on the second Tuesday of every month. The Executive Board meeting will usually be held on the first Wednesday of every month.

Section 2 – Special Meetings

The President, a majority of the Executive Board, or any 10 voting members, may call special meetings of the members by petition filed with the Secretary. All members shall be notified of the Special Meeting.

Section 3 – Voting Body

At all Club meetings, 10 Voting Members shall constitute a Voting Body

ARTICLE X: ACCOUNTING YEAR

The Omaha Volkswagen Club shall use a calendar year for accounting purposes.

ARTICLE XI: OBLIGATIONS AND INDEBTEDNESS

Section 1- Authority to Incur Obligations or Indebtedness

Only the President, Treasurer, or person specifically designated by the President to act on behalf of the OVWC shall incur any obligations or indebtedness in the name of the OVWC. All obligations or indebtedness incurred in accordance with the provisions of these By-Laws shall be incurred solely as corporate obligations. No personal liability shall attach to or be incurred by any member or officer of the OVWC by reason of any such corporate obligation or liability, and no personal guarantee shall be given. No elected officer or any other person authorized to act on the behalf of the OVWC shall incur any obligation or indebtedness in the name of the OVWC in excess of the sum of twenty-five dollars (\$25.00)

without the prior written approval of the President and/or majority vote of the voting, except for the following purposes:

- A. Printing, mailing, postage, and stenographic expense of the OVWC Newsletter.
- B. Stationery and postage for ordinary administrative use.
- C. Club stationary (Envelopes, business cards, renewal cards, membership cards, etc.)
- D. Official OVWC Regalia
- E. OVWC events (Car shows, Meets, Caravans, etc.)

Section 2 - Personal Liability for Unauthorized Obligations Any obligation or indebtedness in the name of the OVWC incurred by any elected officer or member in contravention of these By-Laws shall be an act ULTRA VIRES. The person or persons responsible for such an act or acts shall be personally liable, individually and collectively, to the OVWC in an amount equal to the resulting obligations, indebtedness, or losses which the OVWC may be required to pay.

ARTICLE XIII: AMENDMENTS TO BY-LAWS

Section 1 Amendment of By-Laws

These By-Laws may be amended by a majority vote cast in a referendum of the voting body, which shall be conducted at the monthly general meetings of the OVWC.

Section 2 - Proposed Amendments

Members of the Executive Committee or any Club Member may propose amendments to these By- Laws.

Section 3 – Ballots

The Voting Body shall vote on all proposed amendments to these By-Laws at the next general meeting of the OVWC.

Adoption of By-Laws: 12/29/2010



Officially Licensed Volkswagen Club

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